

DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF OXFORD

Minutes – April 25, 2019

MEMBERS: Ms. Martha Molyneux, Vice-Chair; Mr. Jonathan Eady, Mr. Mike Ready, Mr. Brian Barnard, and Ms. Danielle Miller. Mr. Mark McGiboney was absent.

STAFF: Matthew Pepper, city manager and DDA secretary/treasurer.

GUESTS: Dave Huber; Jordan Shoemaker, Project Specialist, Northeast Georgia Regional Commission.

OPENING: At 7:03 PM, Ms. Molyneux called the meeting to order.

APPROVAL OF MINUTES: Upon motion of Mr. Eady, seconded by Mr. Ready, the minutes for the meeting on March 28, 2019 were approved. The vote was 4 – 0.

DISCUSSION ON THE YARBROUGH HOUSE PROPERTY: Ms. Shoemaker reported that on Wednesday, April 24th the Northeast Georgia Regional Commission (NEGRC) issued, on the city's behalf, a Request for Proposals (RFP) to architecture firms to provide general concept-planning and provide an initial assessment of the Yarbrough House property. Ms. Shoemaker further explained that the architectural design firm will create building specifications and drawings as to how future renovations need to occur and modifications for potential uses of the house. The deadline for the proposals is May 28th. Ms. Shoemaker explained that the DDA and the city's Yarbrough House Renovation Committee can continue brainstorming potential uses for the property while the NEGRC is collecting proposals. The DDA discussed moving forward with the City Council as a partner on reviewing the proposals and selecting an architecture firm.

DISCUSSION ON DOWNTOWN DEVELOPMENT ALONG SR 81: The DDA discussed approaching Historical Concepts about the cost to engage the DDA in a planning exercise specifically focused on the town center development. In addition, the DDA discussed the status of the post office lease. Mr. Barnard will follow up with Mr. McGiboney about his conversation with Historical Concepts and Rob Fowler.

OTHER BUSINESS: The DDA discussed the information sent out by Mr. Pepper regarding the County's interest in working with the Georgia Department of Economic Development to create a Tourism Product Development Report for the area.

ADJOURNMENT: Ms. Molyneux adjourned the meeting at 7:40 PM.

Approved by:

Matthew Pepper, Secretary/Treasurer